

## NOTIFICATION by the Director-General

Twenty-seventh IRENA Council and related meetings  
13-14 June 2024, Sheraton Corniche Hotel, Abu Dhabi, United Arab Emirates

1. The twenty-seventh Council meeting of the International Renewable Energy Agency (IRENA) will be held from 13 to 14 June 2024 at the Sheraton Corniche Hotel in Abu Dhabi, United Arab Emirates. The Council will commence its work on 13 June at 10.00 hrs Gulf Standard Time (GST) and is expected to conclude on 14 June at 18.00 hrs GST.
2. A number of Programmatic Discussions have been scheduled for 13 and 14 June, as part of Council deliberations. Relevant information about these Programmatic Discussions as well as on side events is included in this transmission.
3. The Programme and Strategy Committee (PSC) meeting will be held on 12 June from 10.00 to 12.00 hrs GST, and the Administration and Finance Committee (AFC) meeting will be held on 12 June from 13.30 to 15.30 hrs GST. **Both Committee meetings will be held at the IRENA Headquarters in Masdar City, Abu Dhabi, United Arab Emirates.**
4. During its twenty-seventh meeting, the Council is expected to consider the Progress Report of the Director-General on the Implementation of the Work Programme and Budget for 2024-2025, including updates on the Collaborative Frameworks.
5. This meeting of the Council will also hear reports from the Chairs of the PSC and AFC, which have a direct relevance to the ongoing work of the Agency. A number of administrative and institutional matters as outlined in the provisional agenda (C/27/L.1) included in this transmission, will also be considered.
6. **Elections and appointments:** At the end of its twenty-sixth meeting, the Council designated Zimbabwe as Chair, and Bangladesh as Vice-Chair, of the twenty-seventh meeting of the Council. The Council will be expected to confirm this designation at the beginning of the meeting, under the respective agenda item.
7. **Council membership process for 2025-2026:** Rwanda, in its capacity as President of the fourteenth session of the Assembly, will inform the Council on arrangements and next steps on the Council membership process for 2025-2026.
8. **General Member Statements:** During the twenty-seventh meeting, Members will be invited to share their experiences on priority actions and challenges related to the deployment of renewable energy, and exchange views on issues related to the energy transition in the coming decade and beyond. Delegations will be given an allotted time of 3 minutes to share their experiences.
9. Members are invited to provide their statements, in written form and in the original language of delivery, to the Secretariat at [Council@irena.org](mailto:Council@irena.org). A template for written statements is available at this [link](#).

IRENA Members  
Contact Persons/Focal Points

10. Written statements provided by Members will be annexed to the Summary Report of the twenty-seventh Council meeting. To facilitate interpretation during the meeting, Members are invited to submit their written statements in advance of the twenty-seventh Council meeting.
11. **Documentation:** Documentation pertaining to the twenty-seventh Council and related meetings is included in this transmission and is also being made available for delegations on REmember, IRENA's online platform for Members, at [this link](#). For those who require access to REmember, please contact [REmember@irena.org](mailto:REmember@irena.org).
12. The IRENA Secretariat will shortly launch the Meeting Application, which includes all sessional documentation and relevant information, and provides delegates with the opportunity to network and communicate with one another on issues of relevance. Should you require any assistance in accessing the Meeting Application, please contact [Council@irena.org](mailto:Council@irena.org).
13. **Registration for delegations:** Registration is open from 9 May 2024 to 10 June 2024 and invitations to register have been sent to all delegations, along with an Information Note on organisational arrangements. In order to allow sufficient time for the preparation of logistical and related arrangements, please complete your registration at the earliest. If you have not yet received an invitation to register, please contact [Council@irena.org](mailto:Council@irena.org).
14. **Visa application:** Please find a list of countries exempted from UAE visa requirements at [this link](#). Delegates from countries that require a visa to enter the UAE are requested to contact IRENA Protocol at [Protocol@irena.org](mailto:Protocol@irena.org). Please bear in mind that for visa requests received after **6 June 2024**, visa issuance cannot be guaranteed. Please note that passports must be valid for a minimum of 6 months after the entry date into the UAE. Passports having an expiration date prior to 15 December 2024 will not be accepted by national authorities.
15. **Credentials:** Pursuant to the Rules of Procedure of the Council (A/5/5), Chapter III, Rule 12, **each member of the Council** is requested to submit to the IRENA Secretariat a Letter of Credentials issued by the Head of State or Head of Government or Minister of Foreign Affairs, or an official with full powers signed by the Head of State, the Head of Government or the Minister of Foreign Affairs (in which case the full powers should be submitted together with the credentials), informing the Director-General of the names and titles of the representatives and persons constituting their delegation to the IRENA Council. The Letter of Credentials should be submitted no later than **6 June 2024** to [Credentials@irena.org](mailto:Credentials@irena.org). Upon their request, the Secretariat may make Credentials received available for review by Council members. Please find a template Letter of Credentials [here](#).
16. **Badge issuance:** Badges will be issued on 12 June 2024, from 09.00 to 17.00 hrs at the IRENA Headquarters, and on 13-14 June 2024, from 09.00 to 17.00 hrs in the registration area located in the main lobby of the venue, Sheraton Corniche Hotel, Abu Dhabi.
17. **Next Council meeting:** It is proposed to hold the twenty-eighth meeting of the Council on 24-25 October 2024 in Abu Dhabi, with the meetings of the two Committees (AFC and PSC) to be held in-person on 23 October 2024.
18. All communications and queries relating to organisational arrangements should be addressed to [Council@irena.org](mailto:Council@irena.org).
19. Delegates requiring information on visa arrangements and/or needing technical assistance with the visa application are advised to contact [Protocol@irena.org](mailto:Protocol@irena.org).