
Twenty-eighth meeting of the Council
Abu Dhabi, 24-25 October 2024

Annotated Provisional Agenda

1. Opening of the meeting

The opening of the twenty-eighth meeting of the Council will take place on 24 October 2024, commencing at 10.00 am (GMT+4, Gulf Standard Time). Zimbabwe, as Chair of the twenty-seventh meeting of the Council, will open the meeting.

2. Organisation of work

a. Election of officials

Pursuant to Rule 15 of the Rules of Procedure of the Council (RoP), contained in document A/5/5, the Council shall elect a Chair and a Vice-Chair, having due regard to equitable geographical representation.

Pursuant to Rule 18 of the RoP, the Chair shall propose to a member of the Council to act as Rapporteur at the beginning of each Council meeting.

At the end of its twenty-seventh meeting, the Council designated Zimbabwe as Chair, and Bangladesh as Vice-Chair, of the twenty-eighth meeting of the Council.

The Council may wish to confirm the designation made and elect Zimbabwe as Chair, and Bangladesh as Vice-Chair, of the twenty-eighth meeting of the Council.

The Chair may wish to appoint a Rapporteur.

b. Adoption of the agenda (C/28/L.1)

Pursuant to Rule 9 of the RoP, the Council shall adopt the agenda for a meeting at the beginning of that meeting.

The Council will have before it the provisional agenda (C/28/L.1).

The Council may wish to consider and adopt the provisional agenda.

c. Adoption of the report of the twenty-seventh meeting of the Council

Pursuant to Rule 49 of the RoP, reports of Council meetings shall not be official until approved by the Council.

The Council will have before it the draft report of the twenty-seventh meeting of the Council (C/27/SR/L.1).

The Council may wish to consider and approve the draft report of the twenty-seventh meeting of the Council.

3. Annual Report of the Director-General on the Implementation of the Work Programme and Budget for 2024-2025 (C/28/2)

Pursuant to Article X.F.4 of the IRENA Statute and Assembly decision A/3/DC/12, the Council shall consider and submit to the Assembly annual reports concerning the activities of the Agency.

The Council will have before it the Annual Report of the Director-General on the Implementation of the Work Programme and Budget for 2024-2025, including a presentation of the Results-based Framework (C/28/2). The Director-General will introduce the item. The Chairs of the Programme and Strategy Committee, and the Administration and Finance Committee will report on the Committees' consideration of the item.

The Council may wish to consider and take note of the Annual Report of the Director-General on the Implementation of the Work Programme and Budget for 2024-2025 and transmit it to the Assembly at its fifteenth session.

4. General Member Statements – National Experiences on the Energy Transition

Members will be invited to share their experiences on priority actions and challenges related to the deployment of renewable energy and exchange views on issues relating to the energy transition in the coming decade and beyond. Delegations will be given an allotted time of 3 minutes to share their experiences.

Members are invited to provide their statements, in written form and in the original language of delivery, to the Secretariat. Written statements provided by Members will be annexed to the Summary Report of the twenty-eighth meeting of the Council. A template for written statements is available at this [link](#).

The Council may wish to take note of experiences shared by Members.

5. Programmatic discussion on Accelerating renewable demand in industries and transport to achieve the COP28 Tripling RE pledge (C/28/BN/1)

The Secretariat will introduce the Programmatic discussion on Accelerating renewable demand in industries and transport to achieve the COP28 Tripling RE pledge. Following the introductory remarks and presentation(s), delegations will be invited to make interventions on the matter.

The Council may wish to consider and take note of the presentation(s) and discussion.

6. Programmatic discussion on Mobilization of Finance Towards Renewables - Competitive Advantage of ETAF Business Model (C/28/BN/2)

The Secretariat will introduce the Programmatic discussion on Mobilization of Finance Towards Renewables - Competitive Advantage of ETAF Business Model. Following the introductory remarks and presentation(s), delegations will be invited to make interventions on the matter.

The Council may wish to consider and take note of the presentation(s) and discussion.

7. Programmatic discussion on Steering the Energy Transformation of Small Island Economies through Partnerships and Innovative, Indigenous Solutions (C/28/BN/3)

The Secretariat will introduce the Programmatic discussion on Steering the Energy Transformation of Small Island Economies through Partnerships and Innovative, Indigenous Solutions. Following the introductory remarks and presentation(s), delegations will be invited to make interventions on the matter.

The Council may wish to consider and take note of the presentation(s) and discussion.

8. Administrative and Institutional matters

a. Human Resources Management

i. Report of the Director-General on Human Resources Management and Trends (C/28/3)

Since its twenty-fourth meeting, the Council has requested the Secretariat to provide Human Resources trends, relating to staff turnover rate, staff retention measures and years of service, as well as other key indicators on human resources trends, as standard annual reporting to the Council.

The Council will have before it the Report of the Director-General on Human Resources Management and Trends (C/28/3), which will include updates on the implementation of proposals made as well as responses to the issues, in particular additional information which has been requested at the twenty-seventh meeting of the Council. The following information on outreach to the United Nations regarding the General Services Staff Competency Examination, report on functions and division allocation and on succession and retention management is also annexed to this report.

The Director-General will introduce the sub-item and the Chair of the Administration and Finance Committee will inform on the Committee's consideration of the issue.

Based on the report of the Chair of the Administration and Finance Committee (AFC), on the Committee's consideration of this matter, the Council will consider information on the human resources management and trends and provide guidance and recommendations thereof.

ii. Draft Policy on Individual Consultants (C/28/4)

At its twenty-seventh meeting, the Council considered the Report of the Chair of the Administration and Finance Committee (AFC) on the Status of the consultations on the Break-in-Service (C/27/4). The Council took note of the Proposal by the Chair of the Administration and Finance Committee on the Break in Service, contained in document C/27/CRP/2/Add.1, and agreed to the recommendations therein.

The Council also requested that the Secretariat present a draft of the abovementioned Policy to the twenty-eighth Council, so that consideration of the Policy can inform the Council's

recommendation on the Draft Decision on the break-in-service periods both for fixed-term appointments and for consultancies for final approval at the fifteenth session of the Assembly.

The Council will have before it the Draft Policy on Individual Consultants (C/28/4). The Director-General will introduce the sub-item and the Chair of the Administration and Finance Committee will inform on the Committee's consideration of the report.

Based on the report of the Chair of the Administration and Finance Committee (AFC), on the Committee's consideration of this matter, the Council may wish to provide guidance as appropriate.

iii. Draft Decision on the Break-in-Service (C/28/5)

At its twenty-seventh meeting, the Council considered the Report of the Chair of the Administration and Finance Committee (AFC) on the Status of the consultations on the Break-in-Service (C/27/4). The Council also took note of the Proposal by the Chair of the Administration and Finance Committee on the Break in Service, contained in document C/27/CRP/2/Add.1, and agreed to the recommendations therein. The Council further agreed to consider the Draft Decision on the Break-in-Service at its twenty-eighth meeting, based on the recommendations in document C/27/CRP/2/Add.1, and including the additional inputs from Members on the proposal therein.

The Council will have before it the Draft Decision on the Break-in-Service (C/28/5). The Chair of the Administration and Finance Committee will introduce the sub-item and inform on the Committee's consideration of the report.

Based on the report of the Chair of the Administration and Finance Committee (AFC), on the Committee's consideration of this matter, the Council may wish to consider the Draft Decision on the Break-in-Service and provide guidance and recommendations as appropriate. The Council may wish to transmit it to the Assembly for its consideration at its fifteenth session.

b. Report of the Director-General on the Activities of the Internal Audit Office, and Internal Audit Recommendations and Actions Taken (C/28/6)

Pursuant to Regulation 11.4 (b) of the Financial Regulations for IRENA (A/4/7), the Director-General shall report to the Council at each session on internal audit recommendations and actions taken.

The Council will have before it the Report of the Director-General – Activities of the Internal Audit Office, and Internal Audit Recommendations and Actions Taken (C/28/6). The Director-General will introduce the item and the Chair of the Administration and Finance Committee will inform on the Committee's consideration of the report.

Based on the report of the Chair of the Administration and Finance Committee (AFC), on the Committee's consideration of this matter, the Council will be invited to consider and take note of the Report of the Director-General on the Activities of the Internal Audit Office, and Internal Audit Recommendations and Actions Taken.

c. Report of the Director-General - Selection of the External Auditor (C/28/7)

Pursuant to Article XII.C of the Statute of IRENA, the Assembly shall appoint an external auditor who shall hold office for a period of four years and who shall be eligible for re-election.

At its fifteenth session in January 2025, the Assembly is expected to appoint the external auditor for the period 2025 – 2028.

The Council will have before it the Report of the Director-General - Selection of the External Auditor (C/28/7). The Director-General will introduce the item and the Chair of the Administration and Finance Committee will report on the Committee's consideration of the item.

Based on the report of the Chair of the Administration and Finance Committee (AFC), on the Committee's consideration of this matter, the Council may wish to consider the Report of the Director-General - Selection of the External Auditor and transmit its recommendation to the Assembly for its consideration at the fifteenth session.

d. Report of the Director-General on the Status of Implementation of the External Audit Recommendations (C/28/8)

Further to the Secretariat's submission of the audited Financial Statements of IRENA for 2023 to the Council at its twenty-seventh meeting (C/27/6), the Secretariat is presenting the status of the implementation of the external audit recommendations to the Council.

The Council will have before it the Report of the Director-General on the Status of Implementation of the External Audit Recommendations (C/28/8). The Secretariat will introduce the item and the Chair of the Administration and Finance Committee will report on the Committee's consideration of the item.

Based on the report of the Chair of the Administration and Finance Committee (AFC), on the Committee's consideration of this matter, the Council will be invited to consider and take note of the Report of the Director-General on the Status of Implementation of the External Audit Recommendations and transmit it to the Assembly at its fifteenth session.

e. Report of the Director-General - Status of Collection of Assessed Contributions and Advances to the Working Capital Fund (C/28/INF/2)

Pursuant to Financial Regulation 6.6, subsequent to the Assembly's adoption of the biennium budget and the determination of the level of the Working Capital Fund and the IRENA scale of assessed contributions, the Director-General informs Members of their commitments in respect of their annual contributions and advances to the Working Capital Fund, and requests that they remit their assessed contributions and advances.

The status of collection of Members' assessed contributions and advances to the Working Capital Fund as of 18 September 2024 will be presented to the Council. The Secretariat will introduce the item and the Chair of the Administration and Finance Committee will report on the Committee's consideration of the item.

Based on the report of the Chair of the Administration and Finance Committee (AFC), on the Committee's consideration of this matter, the Council will be invited to consider and take note of the Report of the Director-General - Status of Collection of Assessed Contributions and Advances to the Working Capital Fund.

f. Report of the Director-General on the Indicative IRENA Scale of Contributions for 2025 (C/28/9)

Pursuant to Article XII.A.1 of the Statute of IRENA, mandatory contributions from Members are based on the scale of assessments of the United Nations, as determined by the Assembly and adjusted to reflect the Agency's membership.

The Council will have before it the Report of the Director-General on the Indicative IRENA Scale of Contributions for 2025 (C/28/9).

Based on the report of Chair of the Administration and Finance Committee (AFC), on the Committee's consideration of this matter, the Council will be invited to consider and take note of the Report of the Director-General on the Indicative IRENA Scale of Contributions for 2025 and transmit it to the Assembly, noting that further adjustments may be necessary if additional Members join IRENA by the fifteenth session of the Assembly.

g. Staff Provident Fund - Appointment of Management Board members

Pursuant to Article 6.1 of the Charter of the Staff Provident Fund (A/5/7), all Staff Provident Fund Management Board representatives have a mandate for a period of two years with an option for renewal. Members are requested to appoint two Members' representatives to the Management Board of the Staff Provident Fund.

The Council may wish to take note of expressions of interest received for membership in the Staff Provident Fund Management Board and submit them to the Assembly for its consideration at the fifteenth session.

h. Report of the Director-General - Secondment of Personnel and related matters (C/28/10)

The Assembly at its second session, through decision A/2/DC/5 on secondment of staff to the International Renewable Energy Agency, requested the Director-General to report to the Assembly at its third session, and thereafter on a biennial basis, on the implementation of its decision.

The Council will have before it the Report of the Director-General - Secondment of Personnel and related matters (C/28/10). The Secretariat will introduce the item and the Chair of the Administration and Finance Committee will inform on the Committee's consideration of the report.

Based on the report of the Chair of the Administration and Finance Committee (AFC), on the Committee's consideration of this matter, the Council will be invited to consider and take note of the Report of the Director-General - Secondment of Personnel and related matters and submit it to the Assembly for its consideration at the fifteenth session.

i. Matters relating to Ethics

i. Report of the Ethics Officer on the Implementation of the Policy on Ethics and Conflict of Interest (C/28/11)

In its decision A/2/DC/7, the Assembly requested the Ethics Officer to prepare a report on the implementation of the Policy on Ethics and Conflict of Interest on an annual basis. The report is provided to the Director-General to comment upon prior to its delivery to the Assembly.

The Council will have before it the Report of the Ethics Officer on the Implementation of the Policy on Ethics and Conflict of Interest (C/28/11). The Ethics Officer will introduce the item.

The Council may wish to consider the Report of the Ethics Officer on the Implementation of the Policy on Ethics and Conflict of Interest and transmit it to the Assembly for its consideration at the fifteenth session.

ii. Review of the Policy on Ethics and Conflict of Interest - Recommendations by the Ethics Advisory Board (C/28/12)

At its twenty-seventh meeting, the Council took note of the Review of the Policy on Ethics and Conflict of Interest for IRENA, contained in document C/27/8 and the recommendations put forward by the Chair of the Ethics Advisory Board. The Council also requested the Secretariat, in consultation with the Ethics Advisory Board, to review the Policy on Ethics and Conflict of Interest for IRENA, with the view to provide detailed recommendations to the Council at its twenty-eighth meeting, and in preparation for consideration of this matter at the fifteenth session of the Assembly. The Council further agreed that the Secretariat will work with the Ethics Advisory Board to develop policies and draft decisions on the specific issues outlined in document C/27/8.

The Council will have before it the abovementioned policies and draft decisions. The Chair of the Ethics Advisory Board will introduce the item.

The Council may wish to consider the policies and draft decisions and provide guidance and recommendations, as appropriate. The Council may wish to transmit the policies and draft decisions to the Assembly for its consideration at the fifteenth session.

j. Update by regional facilitators on nominations for 2025-2026 Council membership

Pursuant to Article X.A of the IRENA Statute, the Council shall be elected for a term of two years. The procedure governing the elections to the IRENA Council is set out in Rules 69 and 70 of the Rules of Procedure of the Assembly (A/5/5). Members will be requested to decide on the composition of the Council for 2025-2026 at the fifteenth session of the Assembly.

On 1 July 2024, Members were invited to express their interest in Council membership for the period 2025-2026 by the deadline of 31 July 2024. Members were invited to hold consultations on the basis of the expressions of interest received thereafter.

The Council will hear oral reports from the regional facilitators on the current status of consultations on the slate of nominated candidates for the 2025-2026 IRENA Council in their respective group.

The Council may wish to take note of the oral reports.

9. Report of the Open-Ended Group on the Establishment of Regional Offices of IRENA (C/28/13)

At its twenty-fourth meeting, the Council agreed to establish an Open-ended Group to further discuss the viability of establishing regional offices of IRENA as well as related processes, procedures and policies. Based on expressions of interest received, Egypt was designated as Facilitator of the Open-Ended Group, which held its first meeting¹, in virtual format, on 27 February 2023.

The second meeting of the Open-Ended Group on the Establishment of Regional Offices of IRENA, facilitated by Egypt, was convened on 11 September 2023. At the twenty-sixth meeting of the Council, Egypt presented an oral report on the outcome of the second meeting² of the Open-Ended Group on the Establishment of Regional Offices of IRENA.

The third meeting³ of the Open-Ended Group was convened on 23 May 2024. The Council at its twenty-seventh meeting, took note of the Report by the Facilitator of the Open-Ended Group, and the interventions made, and agreed to request the Secretariat to provide further information on the open questions and issues raised, contained in the Report of the Open-Ended Group to Council, for presentation at the next meeting of the Open-Ended Group to be held prior to the twenty-eighth Council meeting. The Council also invited the Secretariat to provide further information and clarity on the process, including a roadmap, which identifies the steps and timelines to move the discussion forward.

The Council will have before it the Report of the fourth meeting of the Open-Ended Group (C/28/13). The Facilitator of the Open-Ended Group will introduce the item and provide an oral report on the outcome of the discussions of the fourth meeting of the Open-Ended Group on the Establishment of Regional Offices of IRENA.

The Council may wish to consider the matter and provide guidance, as appropriate.

10. Establishment of the IRENA Liaison Office Vienna (C/28/14)

At its twenty-seventh meeting, the Council took note of the oral presentation by Austria on the Establishment of the IRENA Liaison Office in Vienna, and requested Austria and the Secretariat to provide further information on this matter based on interventions made, for consideration of this matter at its twenty-eighth meeting.

The Council have before it the Note on the Establishment of the IRENA Liaison Office in Vienna (C/28/14). The Council Chair will introduce the item.

The Council may wish to consider the matter and provide guidance as appropriate.

¹ The Summary of the first meeting of the Open-ended Group on the Establishment of Regional Offices of IRENA, held on 27 February 2023, is available at this [link](#)

² The Summary of the second meeting of the Open-ended Group on the Establishment of Regional Offices of IRENA, held on 11 September 2023, is available at this [link](#)

³ The Summary of the third meeting of the Open-ended Group on the Establishment of Regional Offices of IRENA, held on 23 May 2024, is available at this [link](#)

11. Arrangements for the fifteenth session of the Assembly (C/28/15)

Pursuant to Article X.F.3 of the Statute of IRENA, the Council shall approve arrangements for the sessions of the Assembly including preparation of the draft agenda.

The Council will have before it a list of topics proposed for consideration at the fifteenth session of the Assembly (C/28/15). Members will be invited to consider the arrangements for the next Assembly. The Director-General will introduce the item and provide further details on issues included in the list of topics of the fifteenth session of the Assembly and other relevant logistical arrangements.

An update will be provided by Rwanda, in its capacity as President of the fourteenth Assembly session, on the status of Bureau discussions regarding its consultations and considerations on possible scenarios moving forward.

The Council may wish to consider and approve the list of topics to be included in the provisional agenda of the Assembly at its fifteenth session. The Council may also wish to take note of any other issues raised on the arrangements for the fifteenth session of the Assembly.

12. Process and Timelines for the Selection and Appointment of the next Director-General of IRENA (C/28/INF/3)

At its twenty-seventh meeting, the Council requested the Secretariat to prepare a comprehensive information note to guide the Membership on the selection and appointment process of the next Director-General of IRENA, including relevant timelines and procedures. The Council further requested information regarding the arrangements for and appointment of the Director-General Selection Committee (DGSC), to ensure that all Members are apprised of their roles and responsibilities in facilitating a smooth process for the selection and appointment of the next Director-General of IRENA. The Council agreed that this matter would be added to the agenda of the twenty-eighth Council meeting, for its consideration.

The Council will have before it the Information Note on Process and Timelines for the Selection and Appointment of the next Director-General of IRENA (C/28/INF/3). The Chair of the Council will introduce the item.

The Council may wish to take note of the Information Note on Process and Timelines for the Selection and Appointment of the next Director-General of IRENA and provide guidance and recommendations, as appropriate.

13. Norms and practices to maintain IRENA as an inclusive and technically focused Agency

At its twenty-seventh meeting, the Council took note of the proposal by the United States of America and agreed to include, in the provisional Agenda of its twenty-eighth meeting, an item relating to norms and practices to maintain IRENA as an inclusive and technically focused Agency.

In line with Rule 7 of the Rules of Procedure of the Council, the Council will have before it the explanatory note by the United States of America ([link](#)).

The Council may wish to consider the matter and provide guidance as appropriate.

14. Arrangements for the twenty-ninth meeting of the Council

Pursuant to Rule 1 of the RoP, the Council shall convene twice a year unless it decides otherwise. The Council shall determine at each meeting the time and place of its next regular meeting.

In order to facilitate early planning, the Council may wish to consider proposed dates for both its meetings in 2025. It is proposed to hold the twenty-ninth meeting of the Council on 22 and 23 May 2025 in Abu Dhabi, with the in-person meetings of the subsidiary organs scheduled for 21 May 2025 and the thirtieth meeting of the Council on 16-17 October 2025 in Abu Dhabi, with the in-person meetings of the subsidiary organs scheduled for 15 October 2025.

The Council may wish to consider and approve the arrangements for the twenty-ninth meeting of the Council. The Council may also wish to agree on proposed dates for its thirtieth meeting, subject to final determination at the twenty-ninth meeting.

15. Any other business

16. Closing of the meeting