

Twelfth session of the Assembly  
Abu Dhabi, 15–16 January 2022

## Provisional Annotated Agenda

### 1. Opening of the meeting

The twelfth session of the Assembly commences at 9.30 am on 15 January. Spain, as President of the eleventh session of the Assembly, will open the meeting.

### 2. Organisation of work

#### a. Election of officials

Pursuant to Rule 27 of the Rules of Procedure of the Assembly (RoP), the Assembly shall elect a President and four Vice-Presidents, having due regard to equitable geographical representation.

Pursuant to Rule 28 of the RoP, at the beginning of each meeting of the Assembly, the Assembly shall confirm the designation made at the previous meeting and elect a President and four Vice-Presidents from among its membership.

Pursuant to Rule 31 of the RoP, the President, at the beginning of each Assembly session, shall propose to a Member of the Assembly to act as Rapporteur.

As per the note<sup>1</sup> of the President of the eleventh Assembly, El Salvador is confirmed as President-designate of the twelfth session of the Assembly. At its eleventh session, the Assembly designated Antigua and Barbuda, Bangladesh, Egypt and Greece as Vice-Presidents of its twelfth session.

**The Assembly may wish to elect El Salvador as President and Antigua and Barbuda, Bangladesh, Egypt and Greece as Vice-Presidents of its twelfth session.**

**The President may wish to appoint the Rapporteur.**

#### b. Adoption of the agenda (A/12/L.1)

Pursuant to Rule 13 of the RoP, the provisional agenda shall be submitted to the Assembly as soon as possible after the opening of the session.

The Assembly will have before it the provisional agenda (A/12/L.1).

**The Assembly may wish to consider and adopt the provisional agenda.**

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<sup>1</sup> The [Note](#) by the President of the eleventh IRENA Assembly, ST/EN/2021/O/19048 of 7 October 2021

### **c. Appointment of the Credentials Committee**

Pursuant to Rule 25 of the RoP, a Credentials Committee shall be appointed at the beginning of each session. It shall consist of nine members, which shall be appointed by the Assembly on the proposal of the President. The Committee shall elect its own officers.

**The Assembly may wish to appoint the members of the Credentials Committee as proposed by the President.**

### **d. Participation of Observers (A/12/L.2)**

Pursuant to Rule 23 of the RoP, signatories, applicants for membership and other entities to whom observer status may be granted by the Assembly under Article VII of the Statute of the International Renewable Energy Agency (Statute), should inform the President, who shall place such request for observer status on the agenda of the Assembly for its consideration.

The Assembly will have before it the list of applicants seeking observer status at the twelfth session of the Assembly (A/12/L.2) as circulated following the close of registration.

**The Assembly may wish to consider the matter and grant observer status for the twelfth session of the Assembly to entities included on the list of applicants.**

### **3. Host country and other opening remarks**

There will be high-level statements including by the Presidency of the Assembly, the Host Country, the Director-General as well as by other high-level guests.

**The Assembly may wish to take note of the statements made.**

### **4. High-level plenary on the outcomes of COP26 and the High-Level Dialogue on Energy (A/12/BN/1)**

A moderated discussion on the outcomes of the United Nations High-Level Dialogue on Energy and the UNFCCC Conference of the Parties at its 26<sup>th</sup> session, to identify actions and strategies to operationalise and effectively implement the commitments made in context of the energy transition.

**The Assembly may wish to take note of the insights and views provided.**

### **5. Annual Report of the Director-General on the Implementation of the Work Programme and Budget for 2020-2021 (A/12/3; A/12/INF/2)**

Pursuant to Article IX.H.3 of the Statute, the Assembly shall, by consensus of the Members present, adopt the annual report.

The Council, at its twenty-second meeting, considered and decided to transmit to the Assembly the 'Annual Report of the Director-General on the Implementation of the Work Programme and Budget for 2020-2021' (C/22/2) and 'Work Programme Self-Assessment (2020-2021)' (C/22/INF/2). The annual report has been updated to reflect developments since the meeting of the Council.

The Director-General will report on the implementation of the Work Programme and Budget for 2020-2021 as contained in the 'Annual Report of the Director-General on the Implementation of the Work Programme and Budget for 2020-2021' (A/12/3) and the 'Work Programme Self-Assessment (2020-2021)' (A/12/INF/2).

The Assembly may wish to consider and adopt the ‘Annual Report of the Director-General on the Implementation of the Work Programme and Budget for 2020-2021’, and take note of the ‘Work Programme Self-Assessment (2020-2021)’.

**6. Proposed Work Programme and Budget for 2022-2023 (A/12/4; A/12/DC/L.1)**

Pursuant to Article IX.G.2 of the Statute, the Assembly shall, by consensus of the Members present, adopt at its regular sessions the budget and the work programme of the Agency, submitted by the Council.

The Council at its twenty-second meeting considered the ‘Proposed Work Programme and Budget for 2022-2023’ (C/22/3) and decided to transmit it to the Assembly, on the understanding that the inputs received from Members will be fully reflected in the final report transmitted to the twelfth Assembly. The Director-General will introduce the ‘Proposed Work Programme and Budget for 2022-2023’ (A/12/4), and a related draft decision (A/12/DC/L.1).

**The Assembly may wish to consider the ‘Proposed Work Programme and Budget for 2022-2023’ and adopt the related draft decision.**

**7. Ministerial meeting on Flexible Grids for Smart Electrification - Pathways for Energy System Integration and End-use Decarbonisation (A/12/BN/2)**

This Ministerial meeting aims to engage Ministers and heads of private organisations in discussing best practices for transitioning towards decarbonised transport, buildings and industry sectors based on renewable electricity, focusing on the best practices for power sector transformation, including how to leverage the flexibility from the electrification of end use sectors to ensure a reliable, cost-effective, decarbonized power system.

To ensure timely planning, **delegations are requested to confirm the intervention of their Minister or Head of Delegation at the Ministerial Meeting by sending in their request** to the Secretariat at [Assembly@irena.org](mailto:Assembly@irena.org), indicating in the subject line “IRENA Assembly: Ministerial Meeting”.

**The Assembly may wish to consider and take note of the presentations and discussions.**

**8. Ministerial Roundtable on the Geopolitics of Hydrogen (A/12/BN/3)**

Following the launch of the report on the Geopolitics of Hydrogen on 15th January 2022, the main findings will be discussed by the Assembly, bringing together Ministers and invited high-level contributors, to exchange views on the evolving geopolitical energy landscape and the role of hydrogen, and highlight policy considerations in this dynamic sector.

Following a presentation and a scene-setting discussion, delegations are invited to make interventions within an allotted time of three minutes and exchange views on the matter.

To ensure timely planning, **delegations are requested to confirm the intervention of their Minister or Head of Delegation at the Ministerial Meeting by sending in their request** to the Secretariat at [Assembly@irena.org](mailto:Assembly@irena.org), indicating in the subject line “IRENA Assembly: Ministerial Meeting”.

**The Assembly may wish to consider and take note of the presentations and discussions.**

### **9. Accelerating the Energy Transition Investments and Finance: The Role of Local Financial Institutions (A/12/BN/4)**

This Ministerial meeting aims to engage Ministers, heads of financial institutions and heads of private investor organisations in discussing best practices for crowding in local and national financial institutions for accelerating just and inclusive energy transition globally, focusing on partnership with governments, foreign direct investors and multilateral development banks and via new innovative climate-action related business models.

To ensure timely planning, **delegations are requested to confirm the intervention of their Minister or Head of Delegation at the Ministerial Meeting by sending in their request** to the Secretariat at [Assembly@irena.org](mailto:Assembly@irena.org), indicating in the subject line “*IRENA Assembly: Ministerial Meeting*”.

**The Assembly may wish to consider and take note of the presentations and discussions.**

### **10. Reports from Ministerial meetings and other events**

The Assembly will hear reports from the Ministerial meetings held on 15 and 16 January 2022, and the Ministerial and other High-level and stakeholder meetings held on 13 and 14 January 2022.

**The Assembly may wish to consider and take note of the reports made.**

### **11. Report of the Chair of the Council**

The Chair of the Council will provide an oral report on Council matters since the eleventh session of the Assembly.

**The Assembly may wish to consider and take note of the report of the Chair of the Council.**

### **12. Administrative and Institutional matters**

#### **a. Report of the Credentials Committee (A/12/5)**

Pursuant to Rule 25 of the RoP, the Credentials Committee shall examine the credentials of all representatives and report without delay to the Assembly.

The Assembly will have before it the ‘Report of the Credentials Committee’ (A/12/5). The Chair of the Credentials Committee will introduce the matter.

**The Assembly may wish to consider and approve the ‘Report of the Credentials Committee’.**

#### **b. Staff Tenure Policy (A/12/INF/4; A/12/10; A/12/DC/L.2)**

At the twenty-second meeting of the Council as well as the meeting of the Administration and Finance Committee, Members requested an update of human resources management policies and issues of IRENA, including information on human resources trends, staff turnover and average number of years of service, as well as additional data to assist Members in gaining further insight as discussions on the matter progress. Document A/12/INF/4 contains the information requested.

##### **i. Staff Tenure Policy – General Service staff (A/12/10; A/12/DC/L.2)**

At its twenty-first meeting, it was agreed that the twenty-second meeting of the Council makes a recommendation to the twelfth Assembly to lift the tenure policy for General Service staff.

The Council, at its twenty-second meeting considered the Report of the Director-General - Staff Tenure Policy (C/22/5) and the Draft Decision on Tenure for General Service staff (Annex to C/22/5), with a view to making a recommendation to the twelfth session of the Assembly on the matter. The Council agreed to submit a Draft Decision on Tenure for General Service staff.

The Assembly will have before it the note of the Director-General - Length of Service for Staff in the General Service Category (A/12/10) and a related draft decision (A/12/DC/L.2).

**The Assembly may wish to consider and take note of the note of the Director-General on the Length of Service for Staff in the General Service Category and adopt the related draft decision.**

**ii. Staff Tenure Policy – Professional staff and above**

The Council, at its twenty-first meeting, agreed to create an Open-ended Group to further discuss the issues raised and implications of the proposals with regard to the staff tenure policy for Professional staff and above (C/21/4), with a view to presenting a proposal for its consideration at the twenty-second meeting. The Council also agreed that the Open-ended group will be guided by Members and facilitated by Zimbabwe.

At the twenty-second meeting of the Council, Zimbabwe reported on the outcome of the Open-ended Group on the Tenure Policy for Professional staff and above, in her capacity as the Facilitator. The Council took note of the report and proposals made, by the Facilitator of the Open-ended Group on the Tenure Policy for Professional staff and above, and agreed to continue discussions on these proposals at the twenty-third meeting of the Council, following the provision of further information requested, and the preparation of a general review of other human resources matters at IRENA, taking into account the current practice of other international organisations.

The Council also agreed that the Open-ended Group, facilitated by Zimbabwe, continue its discussions on the proposals on staff tenure policy for Professional staff and above, in preparation for further consideration of this matter at its 23<sup>rd</sup> meeting.

**The Assembly may wish to consider and take note of the report of the Council Chair on this matter and provide guidance, as appropriate.**

**c. Audited Financial Statements of IRENA for 2020 (A/12/6) and Status of Implementation of the External Audit Recommendations (A/12/7)**

Pursuant to Financial Regulation 12.2, the Director-General shall submit the financial statements for the past financial year to the Assembly for its consideration.

Following Council consideration, the Assembly will have before it the ‘Audited Financial Statements of IRENA for 2020’ (A/12/6) together with the related reports of the External Auditor, as well as the ‘Report of the Director-General on the Status of Implementation of the External Audit Recommendations’ (A/12/7). The Secretariat will introduce the matter.

**The Assembly may wish to consider and take note of the ‘Audited Financial Statements of IRENA for 2020’ and the ‘Report of the Director-General on the Status of Implementation of the External Audit Recommendations’.**

**d. Report of the Director-General on the Status of Collection of Assessed Contributions and Advances to the Working Capital Fund (A/12/INF/3)**

Following Council consideration, the Assembly will have before it the 'Report of the Director-General on the Status of Collection of Assessed Contributions and Advances to the Working Capital Fund' (A/12/INF/3). The Secretariat will introduce the matter.

**The Assembly may wish to take note of the 'Report of the Director-General on the Status of Collection of Assessed Contributions and Advances to the Working Capital Fund'.**

**e. 2020 Annual Report of the Provident Fund Management Board on Operations of the Staff Provident Fund of IRENA (A/12/8)**

Pursuant to the Principles for the Staff Provident Fund of IRENA, approved by the Assembly in decision A/1/DC/4, the Staff Provident Fund Management Board shall provide an annual report on operations of the Provident Fund to the Assembly. The annual report shall include financial statements that clearly show the result of operations and the financial condition of the Staff Provident Fund for the relevant year. The financial statements of the Staff Provident Fund shall be audited by the external auditors of the Agency.

Following Council consideration, the Assembly will have before it the '2020 Annual Report of the Provident Fund Management Board on Operations of the Staff Provident Fund of IRENA' (A/12/8). The Chair of the Staff Provident Fund Management Board will introduce the matter.

**The Assembly may wish to consider and take note of the '2020 Annual Report of the Provident Fund Management Board on Operations of the Staff Provident Fund of IRENA'.**

**f. Report of the Ethics Officer (A/12/9)**

Pursuant to the Policy on Ethics and Conflict of Interest for IRENA, adopted by the Assembly in decision A/2/DC/7, the Ethics Officer is requested to prepare a report on the implementation of the Policy on Ethics and Conflict of Interest on an annual basis.

Following Council consideration, the Assembly will have before it the 'Report of the Ethics Officer on the Implementation of the Policy on Ethics and Conflict of Interest' (A/12/9).

**The Assembly may wish to consider and take note of the 'Report of the Ethics Officer on the Implementation of the Policy on Ethics and Conflict of Interest'.**

**g. Notification to the Membership pursuant to Article XI.B of the IRENA Statute**

In accordance with paragraph III (a) of the Addendum to document A/5/5, the President of the Assembly shall notify Members 'by the close of the session of the Assembly marking three years since the appointment of the Agency's Director-General' of the forthcoming end of the four-year term of the Director-General and inform IRENA Members of the next steps.

The President of the Assembly will introduce the matter.

**The Assembly will be invited to take note of the notification by the President.**

**13. Arrangements for the thirteenth session of the Assembly**

Pursuant to Rule 1 of the RoP, the Assembly shall meet annually unless it decides otherwise. The session shall be convened on a date set by the Assembly at its previous regular session.

Pursuant to Rule 7 of the RoP, sessions of the Assembly shall take place at the seat of the Agency unless the Assembly decides otherwise.

Pursuant to Rule 28 of the RoP, the Assembly shall, at the end of each session, designate a President and four Vice-Presidents that will formally be elected at the beginning of the next session of the Assembly.

The thirteenth session of the Assembly is tentatively proposed to be held on 14 and 15 January 2023 in Abu Dhabi, United Arab Emirates.

**The Assembly may wish to decide on the arrangements for its thirteenth session, including dates and the designation of a President and four Vice-Presidents.**

**14. Any other business**

**15. Closing of the meeting**