Section 9: Financial Proposal Form

The Proposer is required to submit the Financial Proposal in a separate envelope from the rest of the RFP response as indicated in Clause 21 of the Instructions to Proposers.

The Financial Proposal must provide a detailed cost breakdown. The format shown on the following pages is suggested for use as a guide in preparing the Financial Proposal. The format includes specific expenditures, which may or may not be required or applicable but are indicated to serve as examples.

1. **Cost breakdown**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item No.** | **Description of Services** | **Total AED cost per year** | |
| 1 | A Comprehensive Media Monitoring Contract for a duration of **one year** (1) as per the details stated in the Terms of Reference |  |  |
|  | **Total cost with or without VAT** |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Item No.** | **Description of Services** | **Total AED cost per year** | |
| 1 | A Comprehensive Media Monitoring Contract for a duration of **two years**  (2) as per the details stated in the Terms of Reference |  |  |
|  | **Total cost with or without VAT** |  |  |

**Please fill in the above structure as the Financial Proposal. No other format will be accepted. Please ensure a breakdown of total individual deliverables is provided.**

Name of bidder/firm:

Address:

Signature of authorised person:

Stamp of bidder: