

PREPARATORY COMMISSION FOR THE INTERNATIONAL RENEWABLE ENERGY AGENCY

Decision on Establishing an Administrative Committee

First session

Tuesday, 27 January 2009,
Bonn, World Conference Center

IRENA/PC.1/dc.5
Agenda item 5 d.)

Decision PC.1/dc.5 on Establishing an Administrative Committee

The Preparatory Commission for the International Renewable Energy Agency

(“*Commission*”), at its first session:

recalling number 8 litera a.) of the Resolution on Establishing a Preparatory Commission for the International Renewable Energy Agency (“*Resolution*”) and rule 18 of the Rules of Procedure of the Preparatory Commission regarding the establishment of committees;

desiring to facilitate the effectiveness of the Commission’s work in the absence of the Interim Secretariat;

decides:

- I. There is hereby established an Administrative Committee (“*Committee*”).
- II. The Committee shall assist the Commission in the absence of the Secretariat in preparing and organising the second session of the Commission. For this reason the Committee shall in particular prepare the following documents for consideration at the second session:
 - a draft proposal for interim staff rules;
 - a draft proposal for interim financial rules;
 - a draft proposal for an interim work programme and budget.

- III. The Committee shall ensure efficient and continuous contact and communication between its members by all appropriate means in order to closely cooperate and coordinate its work. Notwithstanding the rules of procedure of the Commission, the Committee shall not need to convene physically as a general rule but only if this is appropriate for the performance of its functions.
- IV. The work of the Committee shall be based on consensus.
- V. Members of the Committee shall make all appropriate efforts and necessary contributions in cash or in kind to ensure the effective and efficient work of the Committee.