

INTERNATIONAL RENEWABLE ENERGY AGENCY

Second meeting of the Council

Abu Dhabi, 13 – 14 November 2011

**Agenda of the second meeting of the Council of the
International Renewable Energy Agency**

1. Opening of the meeting
2. Organisation of work
 - a. Election of officials
 - b. Adoption of the agenda
3. Draft report of the first meeting of the Council
4. Annual report of the Director-General for 2011
5. Proposed Work Programme and Budget for 2012
6. Proposed Strategic Plan
7. Report of the Chair of the Governance and Legal Committee
 - a. Draft Agreement on Privileges and Immunities
 - b. Provisional Rules of Procedure of the Assembly and of the Council
 - c. Draft ethics and conflict of interest policy
 - d. Draft policy on the public disclosure of documents

8. Report of the Chair of the Finance Committee
 - a. Audit
 - b. Funding for the participation of developing country representatives in IRENA meetings

9. Subsidiary organs
 - a. The establishment and administration of subsidiary organs, including technical committees
 - b. Special committee on Council composition/election/rotation mechanisms

10. Other management and policy issues
 - a. Secondment of staff
 - b. Provisional Staff Rules
 - c. Provisional Financial Procedures
 - d. Annual/biennial Work Programme and Budget
 - e. Abu Dhabi Fund for Development (ADFD)
 - f. IRENA communication strategy
 - g. Progress on engineering business processes and reporting

11. Organisation of the second session of the Assembly

12. Organisation of the third meeting of the Council

13. Any other business

14. Closing of the meeting